

A stylized graphic consisting of several overlapping, rounded hills in shades of orange, yellow, green, and red. Above the hills is a solid orange circle representing the sun. The entire graphic is set against a background of a faded Rio de Janeiro cityscape, featuring a cable car on the left and the Christ the Redeemer statue on the right.

Rio de Janeiro

# REINSURANCE

Conference



# ABOUT THE EVENT

**19 and 20 May, 2026 | Hotel Windsor Barra - Barra da Tijuca, RJ**

The **Rio de Janeiro Reinsurance Meeting** reaches its ninth edition with a history of success, establishing itself as one of the most important Insurance and Reinsurance events in Latin America.

Over the past few years, the event has achieved **210% growth in attendance**, bringing together **more than 4,300 participants from 20 different countries**.

With the aim of promoting discussion on the most relevant topics for the sector's professionals, the Meeting also encourages the exchange of knowledge and business opportunities among participants.

In 2026, we expect to maintain the attendance record achieved in the last edition, when we registered more than **700 participants**.

See below the consolidated results of recent editions:



**4316** participants



**343** speakers



**109** sponsorship packages sold



Official languages:  
**Portuguese and English**



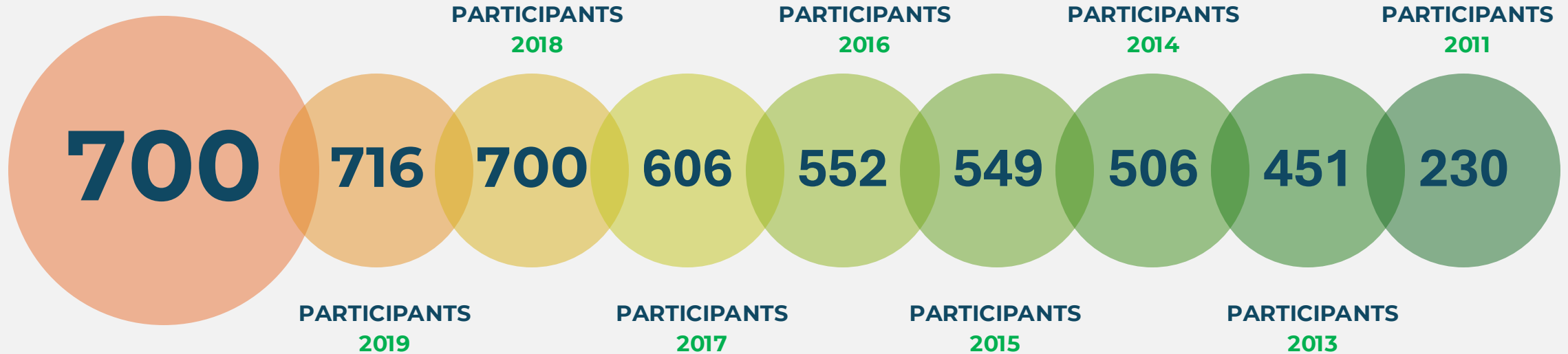
**23** countries represented



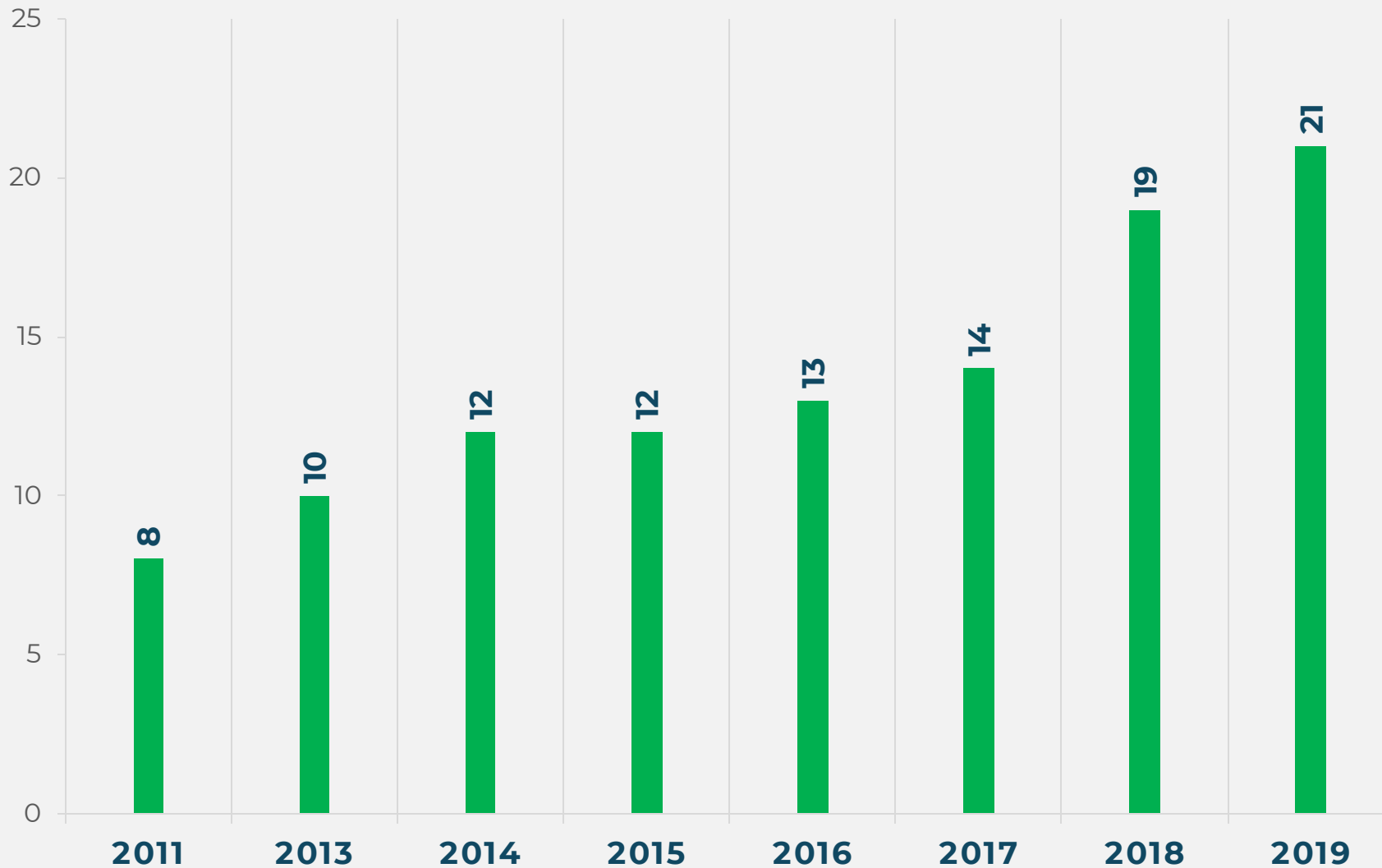
Plenary session with capacity for  
**500 participants and authorities**

# EVENT HISTORY

PARTICIPANTS EXPECTED  
IN 2026



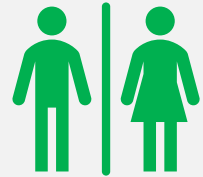
# SPONSORS PER EDITION



Highlights include a **162%** growth in the number of companies sponsoring the event.

# AUDIENCE PROFILE

\*Data compiled from the last 2019 edition



## GENDER

- ✓ 66% male
- ✓ 34% female



## POSITION

- ✓ C-Level: 50.3%
- ✓ Specialists / Market Executives 49.7%



## WHAT THE AUDIENCE THINKS

- ✓ Positive cost/benefit ratio of the event: 95%
- ✓ Rates the event between good and excellent: 95%

# LOCATION

The **Windsor Convention Center & Hotels**, located on Barra da Tijuca Beach, offers a complete infrastructure for hosting events and has approximately 1,300 rooms distributed among the Windsor Barra, Windsor Oceanico, and Windsor Marapendi hotels.

[Take a Virtual Tour](#)



# FLOORPLAN OF THE EVENT

## GROUND FLOOR

Foyer: 250 m<sup>2</sup>

Common Area: 524 m<sup>2</sup>

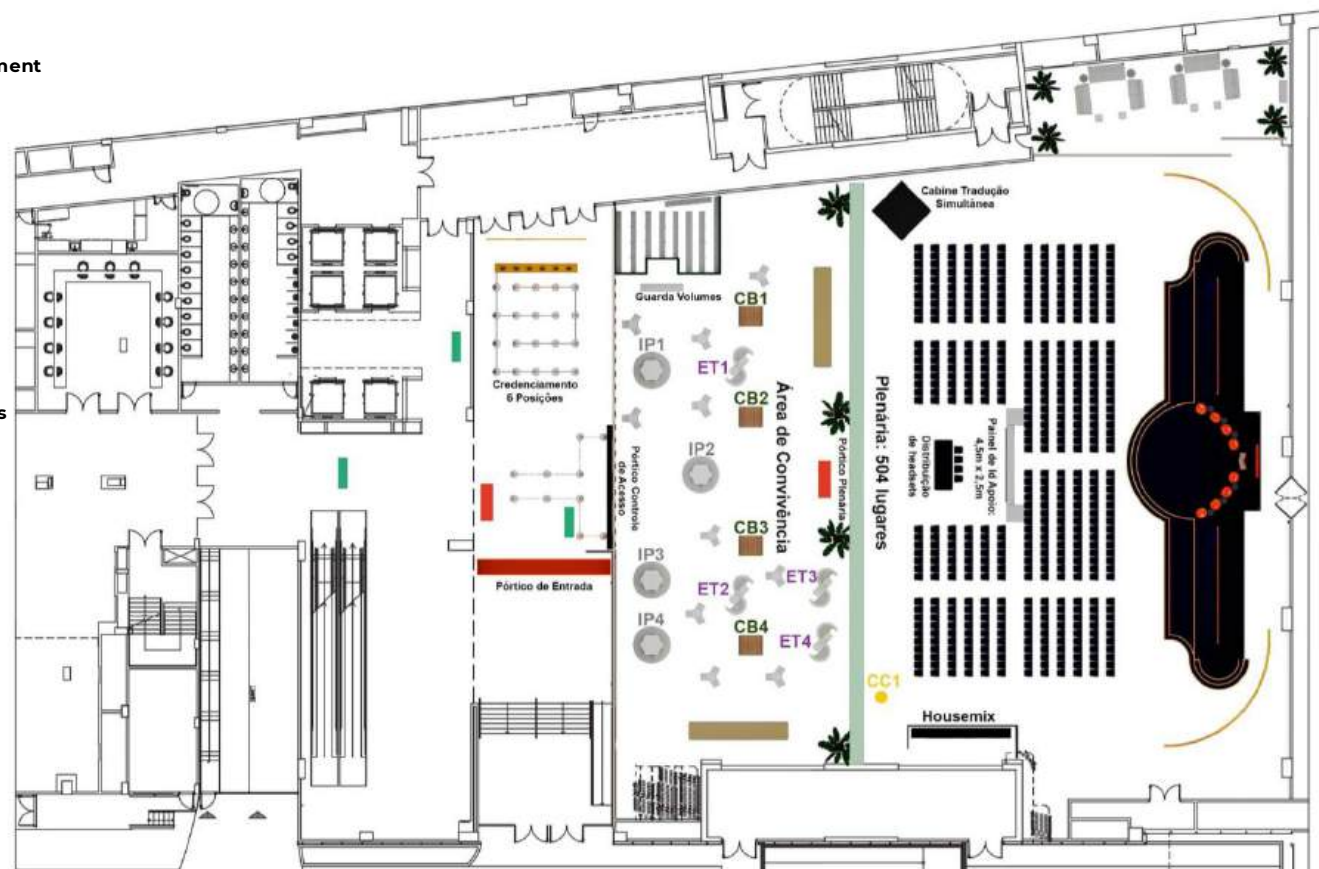
Main Hall: 936 m<sup>2</sup>

Dressing room: 91 m<sup>2</sup>

## TÉRREO / GROUND FLOOR

WINDSOR OCEANICO / OCEANICO SIDE

- Cell Phone Charging Point - 1 Placement
- Puff Islands - 4 Placements
- Individual Booth - 4 Placements
- Workstation - 4 Placements
- Bistro Sets - 30 Seats
- Access Control Totems - 2 Placements
- Signage Totems - 3 Placements
- Buffet Table 4m - 4 Placements
- Landscaping - 8 Placements
- Dressing Room Furniture
  - 2 three-seater sofas
  - 3 two-seater sofas
  - 4 puffs
  - 4 side tables



# FLOORPLAN OF THE EVENT












2nd LOWER LEVEL

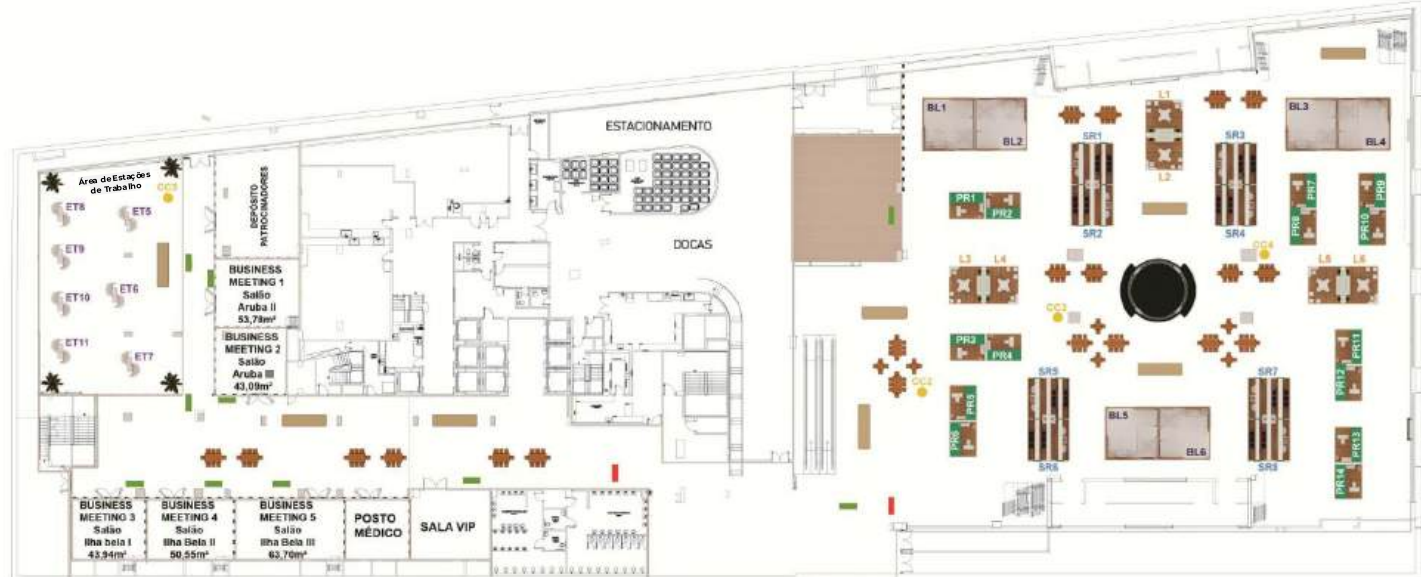
Exhibition Area: 2,430 m<sup>2</sup>

Workstation Area: 352 m<sup>2</sup>

## 2º SUBSOLO / 2<sup>nd</sup> LOWER LEVEL

WINDSOR OCEANICO / OCEANICO SIDE

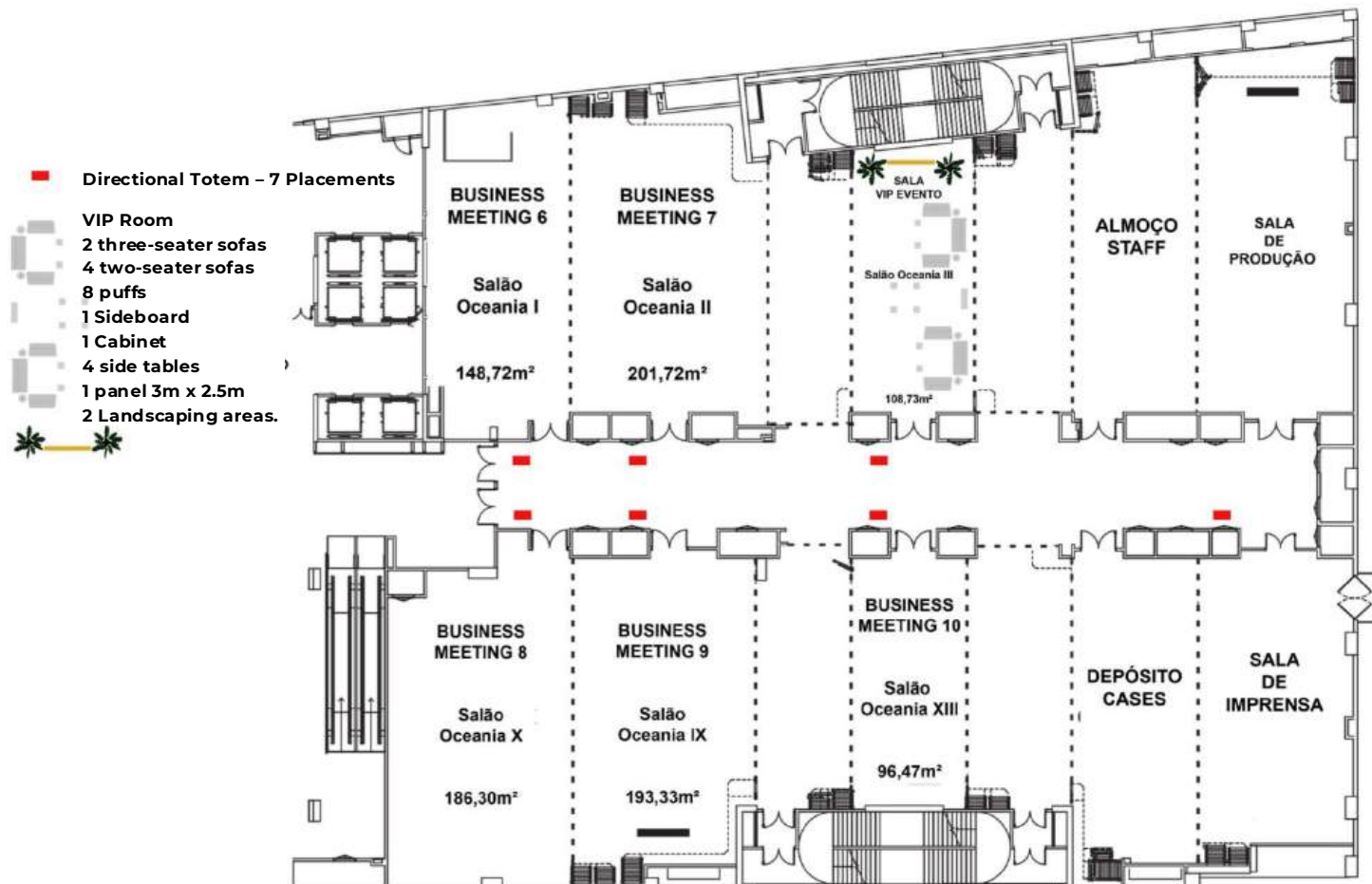
-  Business Lounge – 6 Placements
-  Networking Points – 14 Placements
-  Meeting Rooms – 8 Placements
-  Simple Lounge – 6 Placements
-  Bistro Sets – 184 Seats
-  Buffet 4m – 8 Placements
-  Workstation – 7 Placements
-  Access Control Totems
-  Signage Totems – 10 Placements
-  Cell Phone Charging Point – 4 Placements
-  ARENA STAGE  
6m in diameter x 0.60h  
Led Arch supported by boxtruss



# FLOORPLAN OF THE EVENT

2nd FLOOR

2º ANDAR / 2nd FLOOR  
WINDSOR OCEANICO / OCEANICO SIDE



# BE A SPONSOR



**100% OF SPONSORS WERE SATISFIED WITH THE NETWORKING WHICH TOOK PLACE AT THE EVENT**



**HIGHLY QUALIFIED AUDIENCE**

The Meeting brings together executives representing insurance and reinsurance companies who are responsible for business decision-making.



**NETWORKING**

The event offers excellent opportunities for networking and business between exhibitors and attendees, thanks to the layout of social areas and the program schedule.



**HIGH VISIBILITY AND BRAND POSITIONING**

Being present at an internationally relevant event boosts brand exposure among market players, reinforcing your positioning as a company of excellence.



**100% OF SPONSORS WERE SATISFIED WITH THE PARTICIPATION OF THE MARKET PROFESSIONALS**



**TOPICAL AND HIGHLY RELEVANT ISSUES**

The event offers a program of technical content, as well as an overview of the current political and economic landscape related to the Insurance and Reinsurance sector.

# SPONSORSHIP PACKAGES

# OPPORTUNITIES



## MASTER

Networking  
Exclusive Meetings  
Content Presentation  
Brand exposure



## EXHIBITION

Networking  
Business meetings



## MERCHANDISING

Exhibition  
Brand promotion



## SOCIAL ACTIVITIES

Business Networking  
Brand exposure

# MASTER OPPORTUNITY

**Be the main sponsor** of the event and ensure maximum visibility for your brand. This category offers a prominent position and prime space, with a strategic location for direct interaction with the audience, brand reinforcement, and the generation of high-quality relationships.



# MASTER | DIAMOND

QTY: 2 | PRICE: R\$ 350,000



## REGISTRATIONS FOR THE EVENT

6 registrations (5 participants and 1 panelist).



## PANEL SPACE

Participation as a panelist in a session on a topic established by the event organizers **(10 minutes)**.

- ✓ Panel selection is based on the order in which sponsorships are confirmed.
- ✓ All expenses for this speaker will be the responsibility of the sponsor.



## DISTRIBUTION OF MATERIALS

Distribution of promotional material and/or gifts produced by the sponsor:

- ✓ Within your **exclusive** spaces: **business lounge and business meeting areas**
- ✓ In the event bag
- ✓ In the plenary session (date and time chosen based on the order of sponsorship confirmation)



## CELL PHONE CHARGING TOTEM

1 totem for charging cell phones and/or tablets, placed in strategic areas of the event with the sponsor's branding.



## EXCLUSIVE AREA

- ✓ **Business Lounge:** Located within the exhibition area, with standard decoration according to the event's design project. **Dimensions: 5 m x 5 m**
- ✓ **Business Meeting:** Fixed, private hotel room located on the basement or 2nd floor, suitable for customized scenic setup and decoration by the sponsor for meetings, presentations, and **hosting up to 50 registered event guests**.

**Note:** The sponsorship price does not include scenic setup.



## BRAND PROMOTION

- ✓ In the event bag;
- ✓ On the event website, with a link to the sponsor's website, in a size proportional to the sponsorship tier;
- ✓ On plenary screen savers, in a size differentiated from other sponsors;
- ✓ In a looping display during coffee break and lunch entry/exit intervals;
- ✓ Throughout the event's email marketing campaign, in a size proportional to the sponsorship tier;
- ✓ In the plenary and event scenography, with notable prominence compared to other sponsorship tiers;
- ✓ On the identification signage of exclusive spaces, according to the event's standard scenographic design.



## CORPORATE VIDEO

Screening of a corporate video up to 1 minute in the plenary session (produced by the sponsor);

- ✓ The date and time of the screening will be defined based on the order of sponsorship confirmation.



## STAFF REGISTRATION

Purchase of 1 staff registration.

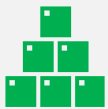
# MASTER | GOLD

QTY: 3 | PRICE: R\$ 200,000



## REGISTRATIONS FOR THE EVENT

4 registrations.



## DISTRIBUTION OF MATERIALS

Distribution of promotional material and/or gifts produced by the sponsor:

- ✓ Within your exclusive space: **lounge**
- ✓ In the event bag
- ✓ In the plenary session (date and time chosen based on the order of sponsorship confirmation, with Diamond sponsors given priority)



## EXCLUSIVE AREA

- ✓ **Lounge:** Located within the exhibition area, with standard decoration according to the event's design project.  
**Dimensions: 3.5 m x 3.5 m**



## BRAND PROMOTION

- ✓ On the event website, with a link to the sponsor's website, in a size proportional to the sponsorship tier;
- ✓ On plenary screen savers, in a size differentiated from other sponsors;
- ✓ In a looping display during coffee break and lunch entry/exit intervals;
- ✓ Throughout the event's email marketing campaign, in a size proportional to the sponsorship tier;
- ✓ On the identification signage of the exclusive space, according to the event's standard scenographic design.



## RESSEGURO TALKS

- ✓ **1 presentation of 15 minutes** on an open stage integrated into the exhibition area, ensuring high visibility, strong audience circulation, and strategic brand positioning through relevant content
- ✓ The date and time of the presentation will be chosen based on the order of sponsorship confirmation.



## STAFF REGISTRATION

Purchase of 1 staff registration.

# MASTER | SILVER

QTY: 6 | PRICE: R\$ 100,000



## REGISTRATIONS FOR THE EVENT

2 registrations.



## DISTRIBUTION OF MATERIALS

Distribution of promotional material and/or gifts produced by the sponsor:

- ✓ Within your exclusive space: **Meeting room**
- ✓ In the event bag



## EXCLUSIVE AREA

- ✓ **Meeting Room:** Located within the exhibition area, with standard decoration according to the event's design project.  
**Dimensions: 4 m x 4 m x 2.7 m**



## BRAND PROMOTION

- ✓ On the event website, with a link to the sponsor's website, in a size proportional to the sponsorship tier;
- ✓ On plenary screen savers, in a size differentiated from other sponsors;
- ✓ In a looping display during coffee break and lunch entry/exit intervals;
- ✓ Throughout the event's email marketing campaign, in a size proportional to the sponsorship tier;
- ✓ On the identification signage of the exclusive space, according to the event's standard scenographic design.



## STAFF REGISTRATION

Purchase of 1 staff registration.

# MASTER | BRONZE

QTY: 7 | PRICE: R\$ 50,000



## REGISTRATIONS FOR THE EVENT

1 registration.



## DISTRIBUTION OF MATERIALS

Distribution of promotional material and/or gifts produced by the sponsor:

- ✓ Within your exclusive space: **Networking point**
- ✓ In the event bag



## EXCLUSIVE AREA

- ✓ **Networking point:** Located within the exhibition area, with standard decoration according to the event's design project.  
**Dimensions: 2.5 m x 3.5 m**



## BRAND PROMOTION

- ✓ On the event website, with a link to the sponsor's website, in a size proportional to the sponsorship tier;
- ✓ On plenary screen savers, in a size differentiated from other sponsors;
- ✓ In a looping display during coffee break and lunch entry/exit intervals;
- ✓ Throughout the event's email marketing campaign, in a size proportional to the sponsorship tier;
- ✓ On the identification signage of the exclusive space, according to the event's standard scenographic design.



## STAFF REGISTRATION

Purchase of 1 staff registration.

# SOCIAL ACTIVITIES

Be the host of the **official lunch** on both days of the event and position your brand **during a strategic networking moment** among participants, fostering **high-quality engagement** and **institutional reinforcement**.

Or **sponsor the Cocktail Package** and highlight your company during a special evening of **socializing, increasing visibility and audience engagement**.



# SOCIAL ACTIVITIES | LUNCH

QTY: 1 | PRICE: R\$ 80,000



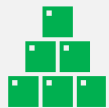
## SERVICE

Standard hotel walk-in lunch.



## REGISTRATIONS FOR THE EVENT

1 registration.



## DISTRIBUTION OF MATERIALS

Distribution of promotional material and/or gifts produced by the sponsor at the entrance and/or exit of the lunch by the event hostesses.



## BRAND PROMOTION

- ✓ On the event website, with a link to the sponsor's website;
- ✓ On plenary screen savers, along with the other sponsors;
- ✓ In a looping display during coffee break and lunch entry/exit intervals;
- ✓ Throughout the event's email marketing campaign, in a size proportional to the sponsorship tier;
- ✓ On the identification signage of the space, according to the event's standard scenographic design.



## HOST'S WELCOME SPEECH

Maximum of 3 minutes.

# SOCIAL ACTIVITIES | COCKTAIL

QTY: 1 | PRICE: R\$ 150,000



## COCKTAIL SERVICE

- ✓ Duration: 1 hour
- ✓ Standard canapés and beverages provided by the event.



## REGISTRATIONS FOR THE EVENT

2 registrations.



## DISTRIBUTION OF MATERIALS

Distribution of promotional material and/or gifts produced by the sponsor at the entrance and/or exit of the cocktail by the event hostesses.



## BRAND PROMOTION

- ✓ On the event website, with a link to the sponsor's website;
- ✓ On plenary screen savers, along with the other sponsors;
- ✓ In a looping display during coffee break and lunch entry/exit intervals;
- ✓ Throughout the event's email marketing campaign, in a size proportional to the sponsorship tier;
- ✓ On the identification signage of the space, according to the event's standard scenographic design.



## HOST'S WELCOME SPEECH

Maximum of 3 minutes.

# MERCHANDISING OPPORTUNITY

Be a sponsor of the **Registration Kit Package** and bring your brand to the event's main touchpoints, ensuring strategic presence and brand recall throughout the entire experience.



# MERCHANDISING | REGISTRATION KIT

QTY: 3 | PRICE: R\$ 45,000



## ITEMS

Badge + Notepad (A5) + Pen



## REGISTRATIONS FOR THE EVENT

1 registration.



## BRAND PROMOTION

- ✓ On the event website, with a link to the sponsor's website;
- ✓ On plenary screen savers, along with the other sponsors;
- ✓ In a looping display during coffee break and lunch entry/exit intervals;
- ✓ Logo placement on the standard event kit, which includes a badge and a notepad (A5)

# EXHIBITION OPPORTUNITY

Secure your space in the **exhibition areas** and position your brand in front of a qualified audience, creating connections, business opportunities, and increased visibility throughout the event.



# EXHIBITION | CELL PHONE CHARGING TOTEM

QTY: 2 | PRICE: R\$ 25,000



## REGISTRATIONS FOR THE EVENT

1 registration.



## DISTRIBUTION OF MATERIALS

Distribution of promotional material and/or gifts produced by the sponsor at the totem.



## CELL PHONE CHARGING TOTEM

- ✓ 1 Totem for charging cell phones and/or tablets, placed in strategic areas of the event with the sponsor's branding.
- ✓ The location will be chosen based on the order of sponsorship confirmation.



## BRAND PROMOTION

- ✓ On the event website, with a link to the sponsor's website;
- ✓ On plenary screen savers, along with the other sponsors;
- ✓ In a looping display during coffee break and lunch entry/exit intervals;
- ✓ Logo placement on the totem's visual identity.

# EXHIBITION | PUFF SEATING ISLAND

QTY: 4 | PRICE: R\$ 25,000



## REGISTRATIONS FOR THE EVENT

1 registration.



## DISTRIBUTION OF MATERIALS

Distribution of promotional material and/or gifts produced by the sponsor at the island.



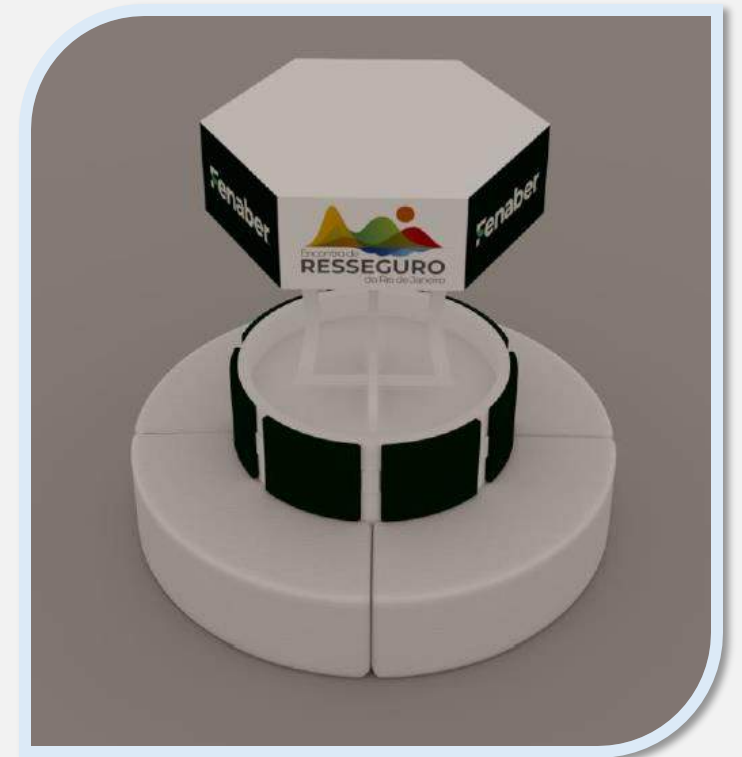
## INDIVIDUAL ISLAND

- ✓ 1 island placed in strategic areas of the event with the sponsor's branding.
- ✓ The location will be chosen based on the order of sponsorship confirmation.



## BRAND PROMOTION

- ✓ On the event website, with a link to the sponsor's website;
- ✓ On plenary screen savers, along with the other sponsors;
- ✓ In a looping display during coffee break and lunch entry/exit intervals;
- ✓ Logo placement on the island's visual identity.



# EXHIBITION | INDIVIDUAL BOOTH

QTY: 4 | PRICE: R\$ 25,000



## REGISTRATIONS FOR THE EVENT

1 registration.



## DISTRIBUTION OF MATERIALS

Distribution of promotional material and/or gifts produced by the sponsor at the booth.



## INDIVIDUAL BOOTH

- ✓ 1 booth placed in strategic areas of the event with the sponsor's branding.
- ✓ The location will be chosen based on the order of sponsorship confirmation



## BRAND PROMOTION

- ✓ On the event website, with a link to the sponsor's website;
- ✓ On plenary screen savers, along with the other sponsors;
- ✓ In a looping display during coffee break and lunch entry/exit intervals;
- ✓ Logo placement on the booth's visual identity.



# EXHIBITION | WORKSTATION

QTY: 11 | PRICE: R\$ 25,000



## REGISTRATIONS FOR THE EVENT

1 registration.



## DISTRIBUTION OF MATERIALS

Distribution of promotional material and/or gifts produced by the sponsor at the workstation.



## “S”-SHAPED WORKSTATION

- ✓ 1 station placed in strategic areas of the event with the sponsor's branding.
- ✓ The location will be chosen based on the order of sponsorship confirmation.



## BRAND PROMOTION

- ✓ On the event website, with a link to the sponsor's website;
- ✓ On plenary screen savers, along with the other sponsors;
- ✓ In a looping display during coffee break and lunch entry/exit intervals;
- ✓ Logo placement on the station's visual identity.



# EXHIBITION | BUSINESS LOUNGE

QTY: 4 | PRICE: R\$ 80,000



## REGISTRATIONS FOR THE EVENT

1 registration.



## DISTRIBUTION OF MATERIALS

Distribution of promotional material and/or gifts produced by the sponsor only within your space.



## EXCLUSIVE LOCATION

✓ Space within the exhibition area, with standard decoration according to the event's design project.

**Dimensions: 5 m x 5 m**

✓ Standard furniture: Low cabinet with lock, round table with 4 chairs, sideboard, 42" TV, area for logo placement (up to 1.00 m x 1.00 m).



## STAFF REGISTRATION

Purchase of 1 staff registration.



## BRAND PROMOTION

- ✓ On the event website, with a link to the sponsor's website;
- ✓ On plenary screen savers, along with the other sponsors;
- ✓ In a looping display during coffee break and lunch entry/exit intervals;
- ✓ Logo placement on the space's visual identity.



# EXHIBITION | BUSINESS MEETING

QTY: 8 | PRICE: R\$ 50,000

Private spaces with varied sizes, ranging from 43 to 201 m<sup>2</sup>, in a reserved environment ideal for holding meetings



## REGISTRATIONS FOR THE EVENT

1 registration.



## DISTRIBUTION OF MATERIALS

Distribution of promotional material and/or gifts produced by the sponsor only within your space.



## EXCLUSIVE AREA

- ✓ Ideal for meetings, presentations, lunches, and hosting up to 50 guests registered for the event;
- ✓ Suitable for scenic setup and customized decoration by the sponsor (at the sponsor's expense);
- ✓ All activities will be the responsibility of the sponsor, who may promote the activations via the event website or directly to participants on site;
- ✓ Standard setup: **hotel furniture (banquet tables, round tables, and chairs).**



## STAFF REGISTRATION

Purchase of 1 staff registration.



## BRAND PROMOTION

- ✓ On the event website, with a link to the sponsor's website;
- ✓ On plenary screen savers, along with the other sponsors;
- ✓ In a looping display during coffee break and lunch entry/exit intervals;
- ✓ Logo placement on the space's visual identity.

**Note:** The sponsorship price does not include scenic setup.



# EXHIBITION | LOUNGE

QTY: 3 | PRICE: R\$ 60,000



## REGISTRATIONS FOR THE EVENT

1 registration.



## DISTRIBUTION OF MATERIALS

Distribution of promotional material and/or gifts produced by the sponsor only within your space.



## BRAND PROMOTION

- ✓ On the event website, with a link to the sponsor's website;
- ✓ On plenary screen savers, along with the other sponsors;
- ✓ In a looping display during coffee break and lunch entry/exit intervals;
- ✓ Logo placement on the space signage.



## EXCLUSIVE LOCATION

- ✓ Space within the exhibition area, with standard decoration according to the event's design project.

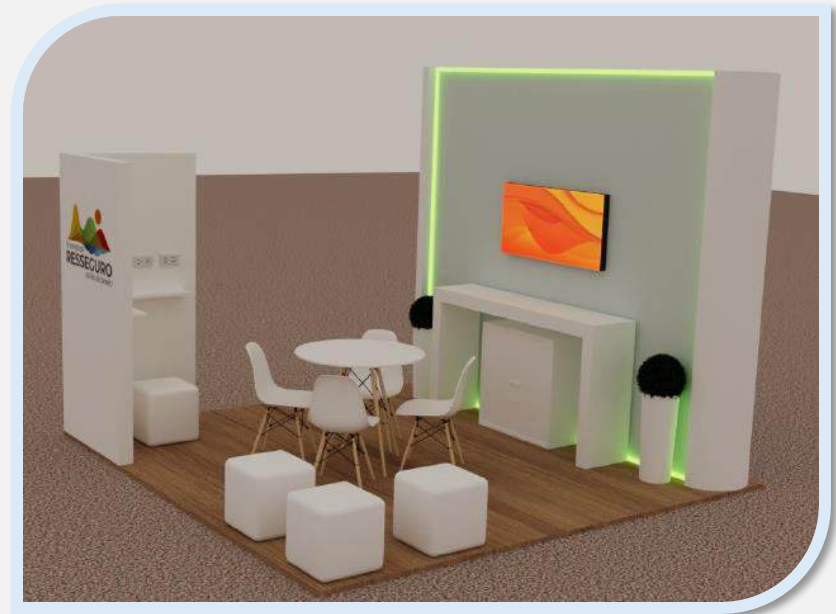
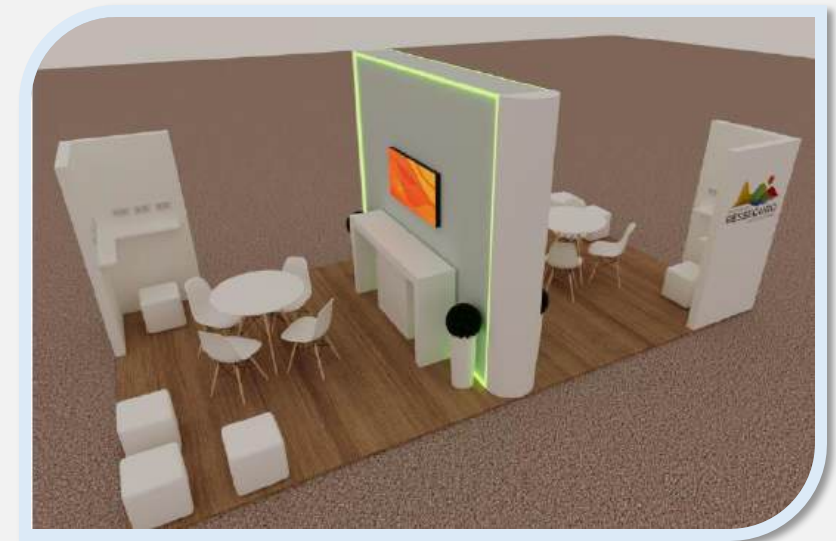
**Dimensions: 3.5 m x 3.5 m**

- ✓ Standard furniture: Low cabinet with lock, round table with 4 chairs, sideboard, 42" TV, area for logo placement (up to 1.00 m x 1.00 m).



## REGISTRATION STAFF

Purchase of 1 staff registration.



# EXHIBITION | NETWORKING POINT

QTY: 7 | PRICE: R\$ 40,000



## REGISTRATIONS FOR THE EVENT

1 registration.



## DISTRIBUTION OF MATERIALS

Distribution of promotional material and/or gifts produced by the sponsor only within your space.



## BRAND PROMOTION

- ✓ On the event website, with a link to the sponsor's website;
- ✓ On plenary screen savers, along with the other sponsors;
- ✓ In a looping display during coffee break and lunch entry/exit intervals;
- ✓ Logo placement on the space signage.



## EXCLUSIVE AREA

- ✓ Space within the exhibition area, with standard decoration according to the project, produced by the event.  
**Dimensions: 2.5 m x 3.5 m**
- ✓ Standard furniture: Low cabinet with lock, round table with 4 chairs, sideboard, 42" TV, area for logo placement (up to 1.00 m x 1.00 m).



## STAFF REGISTRATION

Purchase of 1 staff registration.



# EXHIBITION | MEETING ROOM

QTY: 2 | PRICE: R\$ 55,000



## REGISTRATIONS FOR THE EVENT

1 registration.



## DISTRIBUTION OF MATERIALS

Distribution of promotional material and/or gifts produced by the sponsor only within your space.



## EXCLUSIVE AREA

- ✓ Space within the exhibition area, with standard decoration according to the project, produced by the event.  
**Dimensions: 4 m x 4 m x 2.7 m**
- ✓ Standard furniture: Low cabinet with lock, round table with 4 chairs, sideboard, 42" TV, area for logo placement (up to 1.00 m x 1.00 m).



## STAFF REGISTRATION

Purchase of 1 staff registration.



## BRAND PROMOTION

- ✓ On the event website, with a link to the sponsor's website;
- ✓ On plenary screen savers, along with the other sponsors;
- ✓ In a looping display during coffee break and lunch entry/exit intervals;
- ✓ Logo placement on the space signage.



# COMPARISON OF SPONSORSHIP PACKAGES

PROFILE	PACKAGES	UNIT PRICE	QTY OF PACKAGES	UNIT QTY OF REG
MASTER	<b>DIAMOND</b> (BUSINESS LOUNGE   BUSINESS MEETING – FIXED HOTEL MEETING ROOM)	R\$ 350,000	2	6
MASTER	<b>GOLD</b> (LOUNGE)	R\$ 200,000	3	4
MASTER	<b>SILVER</b> (MEETING ROOM)	R\$ 100,000	6	2
MASTER	<b>BRONZE</b> (NETWORKING POINT)	R\$ 50,000	7	1
SOCIAL ACTIVITIES	<b>COCKTAIL</b>	R\$ 150,000	1	2
SOCIAL ACTIVITIES	<b>LUNCH</b>	R\$ 80,000	1	1
EXHIBITION	<b>BUSINESS LOUNGE</b>	R\$ 80,000	4	1
EXHIBITION	<b>LOUNGE</b>	R\$ 60,000	3	1
EXHIBITION	<b>MEETING ROOM</b>	R\$ 55,000	2	1
EXHIBITION	<b>BUSINESS MEETING</b> (FIXED HOTEL MEETING ROOM)	R\$ 50,000	8	1
EXHIBITION	<b>NETWORKING POINT</b>	R\$ 40,000	7	1
EXHIBITION	<b>INDIVIDUAL BOOTH</b>	R\$ 25,000	4	1
EXHIBITION	<b>"S"-SHAPED WORKSTATION</b>	R\$ 25,000	11	1
EXHIBITION	<b>PUFF SEATING ISLAND</b>	R\$ 25,000	4	1
EXHIBITION	<b>CELL PHONE TOTEM</b>	R\$ 25,000	2	1
MERCHANDISING	<b>REGISTRATION KIT</b> (BADGE, PEN AND NOTEPAD)	R\$ 45,000	3	1

# IMPORTANT INFORMATION



## **DETAILED IMAGES OF THE EXHIBITION AREA**

[\*\*CLICK HERE\*\*](#) to view the images and photos.



## **CONFIRMATION**

Sponsorship confirmation will be achieved by filling out, accepting, and signing the Sponsorship Confirmation Form.



## **PRIORITY**

Priority for sponsorship packages will be given to the sponsor who completes the agreement by sending the Confirmation Form by email.



## **ORDER OF SELECTION**

Location selection will be based on the order of sponsorship confirmation.



## **NOMINATION OF PANELISTS**

The choice of panels for sponsorship packages that include the right to nominate a panelist will be based on the order of sponsorship confirmation.



## **BRAND PROMOTION**

Logos will be displayed in alphabetical order within each category and according to the precedence of categories.



## **STANDARD LAYOUT**

- ✓ The event has a standard scenographic design.
- ✓ All items produced with the sponsor's logo will be submitted for approval.



## **STAFF REGISTRATION**

- ✓ Sponsors of the Diamond, Gold, Silver, Bronze, Business Lounge and Meeting, Lounge, Networking Point, and Meeting Room packages may purchase 1 (one) additional Staff registration at a special rate.
- ✓ Staff is understood to include exclusively the following professionals: receptionists, baristas, servers, photographers, security personnel, operational support assistants, etc.
- ✓ Staff must remain in their assigned area and are not authorized to enter plenary sessions or participate in social activities. Additional information will be provided in the sponsor's manual.



## **LEGALIZATION FEES**

- ✓ To comply with the legislation of the City of Rio de Janeiro, all companies participating in exhibitions in the municipality must regularize their booths with the Rio de Janeiro State Department of Finance.
- ✓ Any legalization fees related to products and/or services contracted and arising from the space will be the responsibility of the sponsor.

# ADDITIONAL INFORMATION



The need for equipment, food and beverage\*, production of gifts and institutional materials will be the responsibility of the sponsor or can be customized separately with the event organizers.

**\* The hotel does not allow the purchasing of food and beverages from external suppliers.**



The sponsorship fee **DOES NOT** include:

- X** Electricity beyond the standard supply;
- X** Legalization fees
- X** Exclusivity for reception and security services, as well as provision of fire extinguishers



Technical specifications, rules, and procedures will be detailed in the sponsor's manual.

# SPONSORSHIP CONFIRMATION

 [Click here](#) to download the Sponsorship Confirmation Form.

 Send the completed and signed Sponsorship Confirmation Form to:  
[patrocinio@cnseg.org.br](mailto:patrocinio@cnseg.org.br)

# CONTACTS

## Opening hours:

9:00 AM to 5:00 PM (Brasília Time – GMT-3)

## Email:

patrocinio@cnseg.org.br

## General Coordination:

### Paola Almeida

(+55) 21 2510-7711 | (+55) 21 99819-1198

paola@cnseg.org.br

## Sponsor Support:

### Lyana Bastos

(+55) 21 2510-7978 | (+55) 21 96643-0286

lyana.bastos@cnseg.org.br

### Victor Figueiredo

(+55) 21 99056-6835

victor.figueiredo@cnseg.org.br